

Configure User Accounts on the RV130 and RV130W Router

Objective

The objective of this article is to show you how to configure the administrator and guest users on the RV130 and RV130W Router.

The RV130 and RV130W Router provides user accounts in order to view and administer settings. Users can be from different groups or logical groups of Secure Sockets Layer (SSL) Virtual Private Networks (VPNs) that share the authentication domain, Local Area Network (LAN) and service access rules, and idle timeout settings. User management defines which type of users can utilize a certain type of facility and how that can be done.

Applicable Devices

- RV130
- RV130W

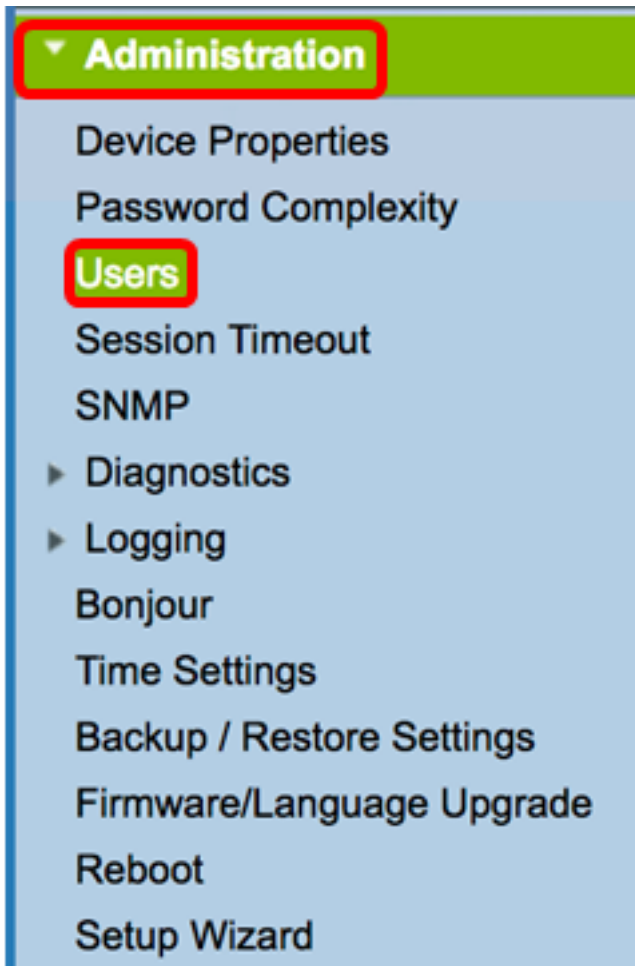
Software Version

- 1.0.3.22

Configure User Accounts

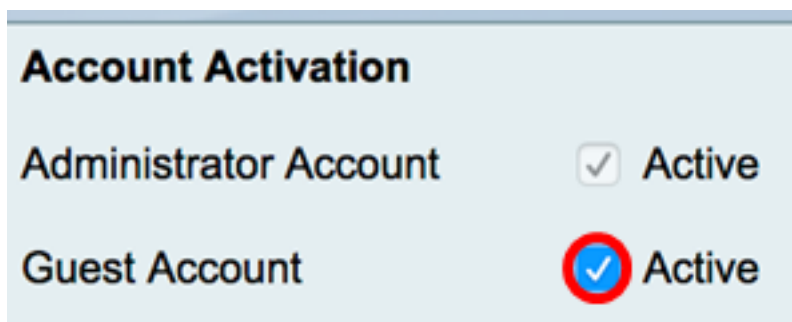
Account Activation

Step 1. Log in to the web-based utility of the router and choose **Administration > Users**.



Step 2. (Optional) In the Account Activation area, check the **Active Guest Account** check box to enable read-only access to the router.

Note: The Administrator Account is enabled by default and cannot be unchecked. The Administrator account privileges are to read and write configurations and settings.



Administrator Account Settings

Step 1. Check the **Edit Administrator Settings** check box to enable the fields for configuration.

Administrator Account Settings

Edit Administrator Settings

New Username:

Old Password:

New Password:

Retype New Password:

Step 2. In the *New Username* field, enter a new user name for the administrative privilege user. The default is cisco.

Note: For this example, Cisco is used.

Administrator Account Settings

Edit Administrator Settings

New Username:

Old Password:

New Password:

Retype New Password:

Step 3. In the *Old Password* field, enter the old password associated with the administrator privilege account.

Administrator Account Settings

Edit Administrator Settings

New Username:

Old Password:

New Password:

Retype New Password:


Step 4. In the *New Password* field, enter a new password for the account. A password strength meter will appear on the right side of the field and determine the strength of the password based on the length and characters used.

Administrator Account Settings

Edit Administrator Settings

New Username:

Old Password:

New Password:  Weak

Retype New Password:


Step 5. In the *Retype New Password* field, retype the password entered.

Administrator Account Settings

Edit Administrator Settings

New Username:

Old Password:

New Password:  Weak

Retype New Password:

Step 6. Click .

You should now have successfully configured the Administrator Account Settings.

Guest Settings

Step 1. Check the **Edit Guest Settings** check box to enable the fields for configuration.

Guest Settings

Edit Guest Settings

New Username:

Old Password:

New Password:

Retype New Password:

Step 2. In the *New Username* field, enter a new user name for the guest privilege user. The default is guest.

Note: For this example, Disco is used.

Guest Settings

Edit Guest Settings

New Username:

Old Password:

New Password:

Retype New Password:

Step 3. In the *Old Password* field, enter the old password associated with the guest privilege account.

Guest Settings

Edit Guest Settings

New Username:

Old Password:

New Password:

Retype New Password:


Step 4. In the *New Password* field, enter a new password for the account. A password strength meter will appear on the right side of the field and determine the strength of the password based on the length and characters used.

Guest Settings

Edit Guest Settings

New Username:

Old Password:

New Password:  Strong

Retype New Password:


Step 5. In the *Retype New Password* field, retype the password entered.

Guest Settings

Edit Guest Settings

New Username:

Old Password:

New Password:  Strong

Retype New Password:

Step 6. Click .

You should now have successfully configured the Guest Account Settings.

Import Local Users

Step 1. In the Import User Name & Password area, click **Browse...** and choose the appropriate file. This must be a Comma-separated values (CSV) file. To download the template, skip to [Step 2](#).

Note: For this example, User_Import_Template (2).csv is used.

Import User Name & Password

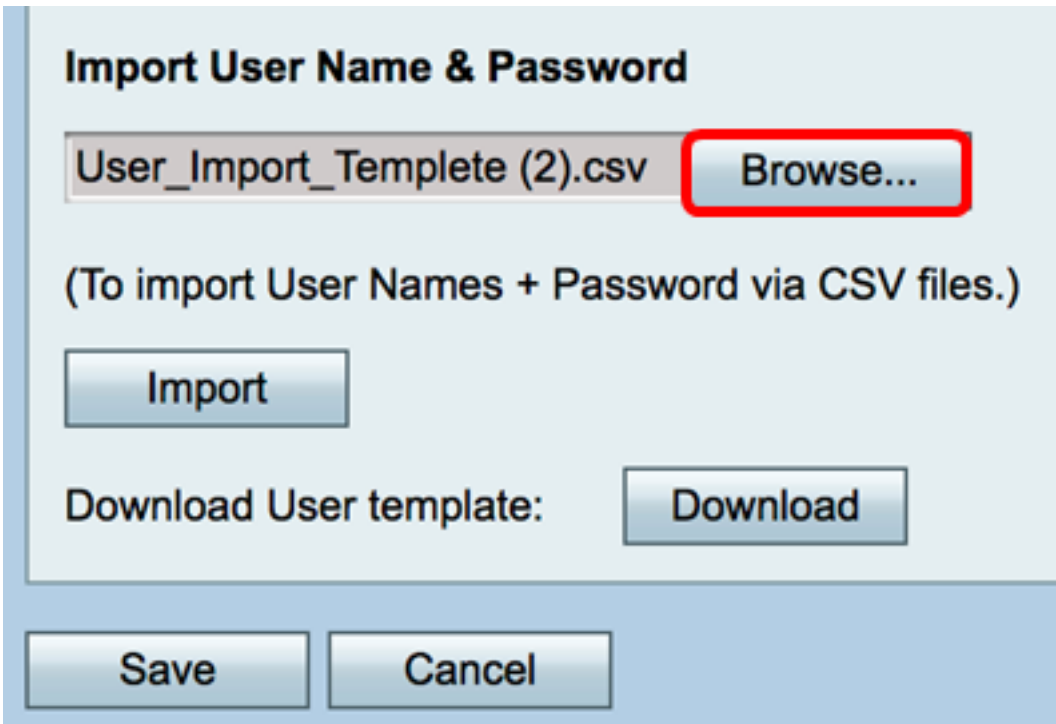
User_Import_Template (2).csv **Browse...**

(To import User Names + Password via CSV files.)

Import

Download User template: **Download**

Save **Cancel**



[Step 2.](#) (Optional) To download the template, click **Download**.

Import User Name & Password

User_Import_Template (2).csv **Browse...**

(To import User Names + Password via CSV files.)

Import

Download User template: **Download**

Save **Cancel**



Step 3. Click **Import**.

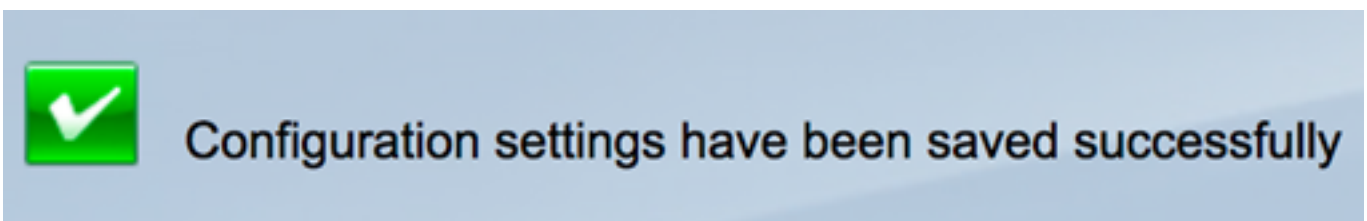
Import User Name & Password

User_Import_Template (2).csv

(To import User Names + Password via CSV files.)

Download User template:

A message will appear in the top portion of the page that the configuration settings have been saved successfully.



Step 4. Click **Save** to save the settings.

Import User Name & Password

User_Import_Template (2).csv

(To import User Names + Password via CSV files.)

Download User template:

You should now have successfully imported a list of local users on the RV130 or RV130W.

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