

How can I assign my Product Activation Key (PAK) to a Smart Account in License Registration Portal (LRP)?

Contents

For External Customer / Partner Use Only: These instructions are provided to help customers / partners perform the following action themselves to resolve the issue. If the customer / partner runs into issues following the instructions, please have them open a case with licensing support (<https://www.cisco.com/go/scm>) to help resolve. Please **DO NOT** perform these actions yourself if you are an internal Cisco resource outside of the Licensing Support team.

Before you start, ensure that you have the following data:

- Active Cisco.com account.
- PAK (Product Activation Key)
- Access to Smart Account and Virtual Account

Please follow the steps below:

Step 1: Go to [Cisco Software Central](#) and log in with your Cisco.com credentials.

Step 2: Under Traditional Licenses, click on Access LRP

Step 3: Choose "All Licenses For (cco ID)" from the 'Show' drop down selector, this will get you to see user view

Step 4: Click on "Show Filter" in "PAKs or Tokens" tab

Step 5: Enter the PAK in " PAK/Token" search box and hit Enter

Step 6: Click on the arrow to the right of the PAK and select "Assign to Smart Account"

Step 7: In the Assign to Smart/Virtual Accounts window, select Smart Account and Virtual Account from the drop-down list

Step 8: Click Assign

Troubleshooting:

1. I am not able to see my PAK in LRP portal?

Go to **PAK or Tokens** tab; select **Add New PAKs/Tokens**; select Smart Account/Virtual Account; enter PAK number;

click Ok.

If you experience an issue with this process, that you cannot address, please open a Licensing case at [Support Case Manager \(SCM\)](#) using Software Licensing option.

For feedback on the content of this document, please submit [here](#) .